**Advance Excel Assignment 3**

1. **How and when to use the AutoSum command in excel?**

Answer: AutoSum command available in Home tab under editing bar by clicking on that we can use Auto sum, when we have to do aggregate operations on an dataset like min, max, sum, etc.

1. **What is the shortcut key to perform AutoSum?**

Answer: Shortcut to perform Autosum is “ALT+=”.

1. **How do you get rid of Formula that omits adjacent cells?**

Answer: By clicking on the error mark a drop down opens click ignore error. Or we can do it from files to off getting this error.

1. **How do you select non-adjacent cells in Excel 2016?**

Answer: To select non-adjacent cells just click CTRL+ choose cells by clicking with mouse.

1. **What happens if you choose a column, hold down the Alt key and press the letters ocw in quick succession?**

Answer: The column width dialogue box open from which we can change the width of column as per our requirement.

1. **If you right-click on a row reference number and click on Insert, where will the row be added?**

Answer: The new row added just above the selected row.

